

Stronger Communities

Committee Meeting of Witney Town Council



Monday, 17th November, 2025 at 6.00 pm

To members of the Stronger Communities Committee - T Ashby, R Smith, G Meadows, A Bailey, D Edwards-Hughes, D Enright, A Mubin and J Treloar (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 4 - 12)

- a) To receive and consider the minutes of the Stronger Communities Committee held on 15 September 2025.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Finance Report: Revised Revenue Budget 2025/26 and Draft Base Revenue Budget for 2026/27**

To receive and consider the report of the Responsible Financial Officer (RFO) and the Draft Revised Revenue Budget for 2025/26 and Draft Budget for 2026/27. **(Report To Follow)**

6. **Revenue Growth Items, Special Revenue Projects, and Capital Projects**

To receive and consider the report of the Responsible Financial Officer (RFO) with an update on the current year's work programme relating to Capital and Special Revenue Projects; as well as projects identified during the course of the year for inclusion as Revenue Growth Items or Special Revenue Projects in the Council's Revenue Budget or Capital Projects for 2026/27 and beyond. **(Report To Follow)**

Communications

7. **Communications Report** (Pages 13 - 14)

The Committee received and considered the report of the Communications & Community Engagement Officer (C&CEO). **(Report To Follow)**

Community Engagement

8. **Community Engagement Report**

To receive and consider the report of the Communications & Community Engagement Officer.

a) **National Pride Working Party**

To receive a verbal update from officers following the inaugural meeting of the National Pride Working Party held on 13 November 2025 and consider its recommendations.

b) **Witney Forum Minutes** (Pages 15 - 18)

To receive the minutes of the meeting of the Witney Forum held on 2 October 2025.

10. **In Bloom Competitions & Community Gardening 2026-27**

To receive and consider the report of the Communications & Community Engagement Officer. **(Report To Follow)**

11. **Youth Council** (Pages 19 - 24)

To receive the report of the Admin Assistant – Communications & Engagement.

12. **Youth Services** (Pages 25 - 28)

To receive and consider the report of the Deputy Town Clerk.

13. **Flag Flying Policy Review** (Pages 29 - 35)

To receive and consider the report of the Deputy Town Clerk with an accompanying updated Flag Flying Policy.

14. **Public Space Protection Order (PSPO) - A40 Dual Carriageway** (Pages 36 - 38)

To Formally endorse support for an application for a Public Spaces Protection Order (PSPO) which would prohibit the use of the A40 for Pony & Trap racing - (Minute 353 Full Council 23.06.25 Refers)

Street Furniture & Infrastructure

15. **Bus Shelter Replacement 25/26**

To receive and consider the report of the Operations Manager. **(Report To Follow)**

16. **Vehicle Activated Sign (VAS) for Witney** (Pages 39 - 41)

To receive and consider the report of the Deputy Town Clerk.

17. **Litter Picking Equipment** (Pages 42 - 55)

To receive and consider the report of the Deputy Town Clerk

18. **Street Furniture Correspondence.** (Pages 56 - 60)

To receive and consider a communication from West Oxfordshire District Council concerning a street furniture request in Witney High Street.

To receive and consider a further communication from Oxfordshire County Council's High Street project scheme concerning the installation of street furniture.

Officers are mindful of the Oxfordshire County Council High Street project and are working with both Authorities.

Events

19. **Third Party Events** (Pages 61 - 80)

To receive and consider the report of the Venue & Events Officer.



Town Clerk

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Town Clerk

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